



Asiyanbi Sodiq Adekunle

Seville Chevron Lekki, Lagos
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Portfolio

Skills & Technologies

Professional Skills

Proficient in data extraction, transformation, and loading (ETL) processes. Strong understanding of BI concepts, including data warehousing and reporting. In-depth knowledge of financial statements, reconciliation, and bookkeeping.

Technologies

MS-Word, Excel, Microsoft Outlook, Xero, SQL, and Power BI

Experience

Moore Bishop & Rook Advisory | Finance Intern

July 2023 - Oct 2023, Lagos-State

Successfully reconciled bank accounts weekly, identifying and rectifying discrepancies promptly.

Managed an average of 50 invoices weekly, maintaining a 98% payment accuracy rate.

Utilized Xero software skills to accurately match over 50 client invoices, reducing invoice processing time by 25%.

Aloha Suite & Resorts | Accounting Intern

Nov 2019 - Feb 2021, Oshogbo, Osun-State

Assisted in processing over 300 financial transactions with 100% accuracy.

Conducted detailed budget analysis and expense tracking, contributing to the identification of cost-saving opportunities and resulting in a 10% reduction in operational expenses.

Assisted in the review and reconciliation of accounts payable and receivable.

Alheric Medical & Diagnostic. | Data Entry Specialist

Feb 2017 - Mar 2018, Suleja, Niger-State

Entered and managed data for patient records, processing an average of 50 records daily with exceptional accuracy.

Implemented data quality control measures, leading to a 15% reduction in errors and enhancing data reliability.

Education

Ladoke Akintola University of Technology | Bachelor in Accounting

June 2016 - April 2021, Ogbomosho

Projects

Financial Performance Analysis | Power BI

Developed a financial dashboard in Power BI to visualize company performance metrics and trends, resulting in improving data-driven decision-making

A Neo Bank Sentiment Analysis | Power BI

Leveraged Power BI to create a sentimental analysis of digital banking app, using users review data to provide a comprehensive final gap-analysis report for product improvement